



# WORK ORDER

**DELIVERY DUE DATE:** 08 NOV 2024

Procurement Unit  
Tel No.: 045-606-8142

Supplier : **TEKOGRAFIX**  
Address : Blk 7 San Roque, McArthur Highway, Tarlac City  
TIN : 272-024-401-000 Non-VAT  
Tel. No. : 0923-090-1291

Work Order No.: 2024-356  
Date : 11/06/2024  
JO No. : 2024-426  
Date : 10/18/2024  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **One (1)** calendar day upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

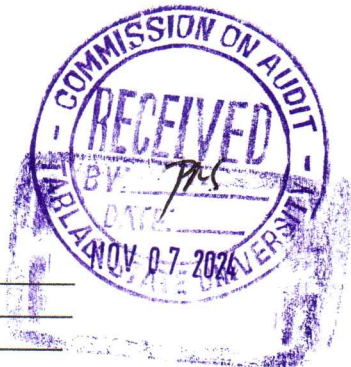
QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: CUSTOMIZED OF SINTRA BOARD WITH PRINTED STICKER</b>  -1 piece of 2ft x 3ft Sintra Board with Printed Sticker of the Poster Design A -1 piece of 2ft x 3ft Sintra Board with Printed Sticker of the Poster Design B  *****	1,600.00	<u>1,600.00</u>

(Please read carefully at the back hereof)

Charge to: 02-206441  
ROA No.: 2024-11-356d  
CONFORME & RECEIVE COPY :

**TEKOGRAFIX**  
Firm/Dealer/Supplier/Contractor  
11/7/24  
Date

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



**FUNDS AVAILABLE:**  
JASPER A. YAUDER, CPA  
Budget Officer

**APPROVED:**  
DR. ARNOLD E. VELASCO  
President  
Authorized Official