



PURCHASE ORDER

Procurement Unit

Tel No.: (045) 606-8142/ 606-8157

DELIVERY DUE DATE: Pick-up/COD

Supplier : **PANDAYAN BOOKSHOP, INC.**
 Address : San Roque, Tarlac City
 Type of Business : Merchandising
 TIN No. : 002-857-329-052
 Tel. No. : 0923-084-5931

PR No.: 2024-03-153
 PO No.: 2024-219
 Date: 4/12/2024
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**

Delivery Term: Pick-up

Date of Delivery:

Payment Term: COD

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
9	piece	GLUE, 130g	3	60.00	180.00
10	piece	GLUE GUN, Large	1	270.00	270.00
12	roll	YARN, Red, milk cotton, 20g	1	28.00	28.00
13	roll	YARN, Blue, milk cotton, 20g	1	28.00	28.00
14	roll	YARN, Yellow, milk cotton, 20g	1	28.00	28.00
30	pack	VELLUM PAPER, A4 200gsm (10's)	10	33.00	330.00
35	piece	GLUE, White, Big (240g)	2	124.00	248.00
43	gram	GLITTERS, silver, 80g	1	47.00	47.00
44	gram	GLITTERS, gold, 80g	1	47.00	47.00
45	gram	GLITTERS, maroon/red, 80g	1	47.00	47.00
46	gram	GLITTERS, black, 80g	1	47.00	47.00
					<u>1,300.00</u>

 Purpose: Materials to be used for Intrams 2024 on April 15, 2024

(Total Amount in Words) One Thousand Three Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

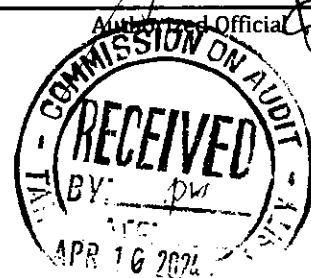
Very truly yours,

[Signature]
 DR. ARNOLD E. VELASCO
 President

Conforme:

[Signature] 4/15/24
PANDAYAN BOOKSHOP, INC.
 (Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____



Funds Available:

[Signature]
JASPER A. YAUDER, CPA
 Budget Officer

ALOBS No.: 02-2024-04-1192
 Amount: 1,300.00