



**TARLAC STATE UNIVERSITY**  
**OFFICE OF ADMISSION AND REGISTRATION**  
 Tarlac City  
**ADDING / CHANGING FORM**

College   
 Student No.   1st Sem/Trim.  2nd Sem/Trim.  3rd Trim.  Midyear S.Y.

\_\_\_\_\_

**Last Name** **First Name** **Middle Name**

**TOTAL NO. OF UNITS ENROLLED:** \_\_\_\_\_  
 (Actual Units Enrolled + Additional Units)

**FOR ADDING ONLY**

SUBJECT(S) TO ADD	CLASS	UNITS		DAYS	TIME	SESSION		APPROVED		
	SECTION	Lec	Lab			Day	Eve	FACULTY	DEAN	REGISTRAR

**FOR CHANGING ONLY**

SUBJECT(S) TO CHANGE	CLASS	UNITS		DAYS	TIME	SESSION		APPROVED		
	SECTION	Lec	Lab			Day	Eve	FACULTY	DEAN	REGISTRAR

NEW/REPLACEMENT SUBJECT(S)	CLASS	UNITS		DAYS	TIME	SESSION		APPROVED		
	SECTION	Lec	Lab			Day	Eve	FACULTY	DEAN	REGISTRAR

Reason(s) for Adding/Changing \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_

Student Signature