



PURCHASE ORDER

DELIVERY DUE DATE: 11-12-22

Procurement Unit
Tel. No.: (045) 606-8142/ 606-8157

Supplier : **BENERSON ENTERPRISES**
Address : F. Tañedo St., Poblacion, Tarlac City
Type of Business : Merchandising
TIN No. : 221-815-120-002 VAT Reg.
Tel. No. : (045) 982-1585

PR No.: 2022-09-259
PO No.: 2022-448
Date: 10/7/2022
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days
Date of Delivery: _____ Payment Term: n/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	CART	INK, HP Q2612A, BLACK, FOR HP LASERJET P1020 ***** Purpose: APP - 2022, 3RD QUARTER (PRINTING CONSUMABLES)	3	5,100.00	<u>15,300.00</u>

(Total Amount in Words) Fifteen Thousand Three Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE
Vice President for Administration
Authorized Official

Conforme:

10/13/22

BENERSON ENTERPRISES

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

COMMISSION ON AUDIT, TSU
RECEIVED
Date: OCT 13 2022

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 01777 572-000 - 0-4462
Amount : 15,300.00

Form No.: TSU-PRO-SF 09 | Revision No. 03

Effectivity Date: August 24, 2020 | Page 1 of 1