



PURCHASE ORDER

Procurement Unit
Tel No.: 045-606-8142/606-8157

DELIVERY DUE DATE: 09/01/22

Supplier : **IMM BRAKE CLUTCH & PARTS**
Address : **49 Romulo Blvd., San Vicente, Tarlac City**
Type of Business: **Merchandising Business**
TIN No. : **105-362-023-000**
Tel. No. : **(045) 982 1481/(045) 606-7588/0949-676-3996**

PR No.: **2022-07-167**
PO No.: **2022-321**
Date: **7/27/2022**
Mode of Procurement: **Small Value**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery: _____
Delivery Term: **30 calendar days**
Payment Term: **n/10**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	ltrs	FULLY SYNTHETIC ENGINE OIL (5W-30)	12	750.00	9,000.00
2	pc	OIL FILTER (2632552003)	1	1,500.00	1,500.00
***** Purpose: for maintenance service of COASTER MU-9361					10,500.00

(Total Amount in Words) Ten Thousand Five Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE

Vice President for Administration

Authorized Official

Conforme:

IMM BRAKE CLUTCH & PARTS

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

COMMISSION ON AUDIT, TS

RECEIVED

By: AUG 02 2022

Funds Available:

IASPERA YAUDER, CPA

Budget Officer

ALOBS No. : 02-10101-2022-07-0779

Amount : ₱ 10,500

No.: TSU-PRO-SF-09

Revision No. 03

Effectivity Date: August 24, 2020

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