



WORK ORDER

DELIVERY DUE DATE: 11/22/22

Procurement Unit
Tel No.: 045-606-8142

Supplier : **MR QUIJANO MULTIMEDIA PRODUCTION**
Address : Brgy. Caramutan, La Paz, Tarlac
TIN : 291-105-088-000
Tel. No. : 0963-442-4870

Work Order No.: 2022-139
Date : 9/15/2022
JO No. : 2022-172
Date : 9/7/2022
Mode of Procurement: Small Value
Mode of Payment: n/30

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **Sixty (60)** calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	LABOR & MATERIALS: PHOTOGRAPHY SERVICES Graduation for Summer A.Y. 2021-2022 PHOTOGRAPHY of September Graduation (500 sets) consist of 1 photography of graduate receiving the diploma on stage and 1 photography of graduate holding the diploma. All photographs shall be in 5R size and should be in transparent plastic (estimated number of students). Shall furnish TSU Business Center w/ electronic copies of all photograph / images store in the USB within 60 days after the last of the photo session. * Free Video Coverage * Free Name Label on plastic & on file *****	50,000.00	<u>50,000.00</u>



(Please read carefully at the back hereof)

Charge to:
ROA No. :
CONFORME & RECEIVE COPY :

MR QUIJANO MULTIMEDIA PRODUCTION

Firm/Dealer/Supplier/Contractor

9/16/2022
Date

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

FUNDS AVAILABLE:

JASPER A. MAUDER, CPA
Budget Officer

APPROVED:

DR. GRACE N. ROSETE
Vice President for Administration
Authorized Official

Form No. : TSU-PRO-SF 10

Revision No.: 01

Effectivity Date: March 01, 2017

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